

Sharon Wells, Principal
David Block, Business Administrator

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WEDNESDAY, AUGUST 17, 2022
6:00 P.M. WORK SESSION / 7:00 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY PRESIDENT: 7:35pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Star Ledger and posted upon the front door of the Englewood on the Palisades Charter School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL	<input type="checkbox"/> P <input type="checkbox"/> Travis Waller, President	<input type="checkbox"/> P <input type="checkbox"/> Aree Booker, Vice-President
	<input type="checkbox"/> P <input type="checkbox"/> Glenn Coley	<input type="checkbox"/> P <input type="checkbox"/> Judy Khan
	<input type="checkbox"/> P <input type="checkbox"/> Felise Matlock	
	<input type="checkbox"/> P <input type="checkbox"/> Sharon Wells, Principal	<input type="checkbox"/> P <input type="checkbox"/> David Block, SBA/BS

Flag Salute

Open Public Comment:

Teacher Comment:

OLD BUSINESS:

-Discussion of Charter Renewal Comprehensive Report (**Attachment #1**)

NEW BUSINESS:

INSTRUCTIONAL REPORT: Enrollment Report (Attachment #2)

RECOMMENDATIONS OF THE PRINCIPAL / HEAD OF SCHOOL:

A. Election of Board Officers

A1. WHEREAS, the Board of Trustees of Englewood on the Palisades School has an approved charter from the Department of Education that provides for the creation and appointment of the following Board Officers: President and Vice-President and;

WHEREAS, the following named individuals have been deemed qualified to fill the positions of officers to Englewood on the Palisades School and are willing to serve in said positions;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades School, County of Bergen, State of New Jersey that the officers and terms of office are approved as listed below.

OFFICE
President: Travis Waller
Vice-President: Aree Booker

TERM OF OFFICE
July 1, 2022 to June 30, 2023
July 1, 2022 to June 30, 2023

Motion _____F. Matlock_____

Second __J. Khan__

___Y___ Travis Waller
___Y___ Judy Khan

___Y___ Aree Booker
___Y___ Felise Matlock

___Y___ Glenn Coley

B. Approval of Minutes

B1. BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for June 22, 2022 & July 27, 2022 (**Attachment #3**):

Motion _____F. Matlock_____

Second __J. Khan__

___Y___ Travis Waller
___Y___ Judy Khan

___Y___ Aree Booker
___Y___ Felise Matlock

___Y___ Glenn Coley

RECOMMENDATIONS OF THE LEAD PERSON:

C. Actions for 2022-2023 School Year:

C1. Appoint Board Secretary, David P. Block (1 year term)

Motion _____F. Matlock_____

Second __J. Khan__

___Y___ Travis Waller
___Y___ Judy Khan

___Y___ Aree Booker
___Y___ Felise Matlock

___Y___ Glenn Coley

C2. Appoint Board Attorney, the firm of Thomas Johnston, at an annual cost not to exceed \$7,500 (1 year term)

Motion _____*F. Matlock*_____

*Second*____*J. Khan*_____

____Y____ Travis Waller

____Y____ Aree Booker

____Y____ Glenn Coley

____Y____ Judy Khan

____Y____ Felise Matlock

C3. Appoint Auditor, Jump, Perry & Company, at an annual cost not to exceed \$20,000

Motion _____*F. Matlock*_____

*Second*____*J. Khan*_____

____Y____ Travis Waller

____Y____ Aree Booker

____Y____ Glenn Coley

____Y____ Judy Khan

____Y____ Felise Matlock

C4. Appointment of the Public Agency Compliance Officer (P.A.C.O.), David P. Block

Motion _____*F. Matlock*_____

*Second*____*J. Khan*_____

____Y____ Travis Waller

____Y____ Aree Booker

____Y____ Glenn Coley

____Y____ Judy Khan

____Y____ Felise Matlock

C5. Motion to appoint David P. Block the District's Qualified Purchasing Agent, authorization to award contracts up to bid threshold (currently \$40,000 bid threshold) and set quote threshold (\$7,000 quote threshold).

Motion _____*F. Matlock*_____

*Second*____*J. Khan*_____

____Y____ Travis Waller

____Y____ Aree Booker

____Y____ Glenn Coley

____Y____ Judy Khan

____Y____ Felise Matlock

C6. Motion to approve the Board Policies and Curriculum of Englewood on the Palisades Charter School Board of Trustees.

Motion _____*F. Matlock*_____

*Second*____*J. Khan*_____

____Y____ Travis Waller

____Y____ Aree Booker

____Y____ Glenn Coley

____Y____ Judy Khan

____Y____ Felise Matlock

C8. Appoint Kelly Williams as the District's Affirmative Action Officer.

Motion _____ *F. Matlock* _____

Second _____ *J. Khan* _____

____Y____ Travis Waller

____Y____ Aree Booker

____Y____ Glenn Coley

____Y____ Judy Khan

____Y____ Felise Matlock

C9. Appoint Sharon Wells as the District's Title IX Officer.

Motion _____ *F. Matlock* _____

Second _____ *J. Khan* _____

____Y____ Travis Waller

____Y____ Aree Booker

____Y____ Glenn Coley

____Y____ Judy Khan

____Y____ Felise Matlock

C10. Appoint Michael Owens as the District's Section 504 Officer.

Motion _____ *F. Matlock* _____

Second _____ *J. Khan* _____

____Y____ Travis Waller

____Y____ Aree Booker

____Y____ Glenn Coley

____Y____ Judy Khan

____Y____ Felise Matlock

C11. Appoint David P. Block as the District's Custodian of Petty Cash.

Motion _____ *F. Matlock* _____

Second _____ *J. Khan* _____

____Y____ Travis Waller

____Y____ Aree Booker

____Y____ Glenn Coley

____Y____ Judy Khan

____Y____ Felise Matlock

C12. Appoint Official Newspaper of the District- The Bergen County Record

Motion _____ *F. Matlock* _____

Second _____ *J. Khan* _____

____Y____ Travis Waller

____Y____ Aree Booker

____Y____ Glenn Coley

____Y____ Judy Khan

____Y____ Felise Matlock

B. Personnel

B1. RESOLUTION TO APPROVE STAFF FOR 2022-2023 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter “Board”) recognizes its responsibility to have highly qualified staff hired for the school year; and

WHEREAS, the Board has reviewed the recommendations of Ms. Wells, Principal; and

WHEREAS, the Board agrees with the recommendations as each staff member has met acceptable standards and possess the appropriate certification;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the listed staff be contracted at the corresponding salaries for the 2022 –2023 school year.

Erik Likk	Social Studies Teacher - MS	\$55,467
Ajee Bell	English Teacher - MS	\$57,076
German Salas (Effective 8.1.)	Custodian – 12 Month	\$52,500
Tony Arteficio	ESL / ELL	\$55,467
Jessica Roncero Applestein	ESL / ELL	\$60,501
Enid Lowery	Special Education Teacher	\$55,467
Jennifer Loscalzo	Special Education Teacher	\$57,076
Alexa Majana	Music Teacher	\$60,696
Casey Hendricks	Technology Coordinator	\$55,000

Motion _____ *F. Matlock* _____

Second _____ *J. Khan* _____

___Y___ Travis Waller

___Y___ Aree Booker

___Y___ Glenn Coley

___Y___ Judy Khan

___Y___ Felise Matlock

C. Financial

C1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by F. Matlock, Seconded by J. Khan, BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES, to approve the following (**Attachment #4**)

Bill’s List for FY22 & FY23

___Y___ Travis Waller
___Y___ Judy Khan

___Y___ Aree Booker
___Y___ Felise Matlock

___Y___ Glenn Coley

D. Additional Reports and Discussion:

D1. RESOLUTION TO ACCEPT AND APPLY FOR THE FY23 IDEA GRANT

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter “Board”) has reviewed the Grant Application for IDEA FY 23 in the following amounts:

Basic Grant Award - \$ 63,484
Pre-K - \$1,186
Total Award - \$ 64,670

WHEREAS, the Board certifies that the grant shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that Englewood on the Palisades Charter School agrees to accept the
IDEA - B allocation.

Motion ___F. Matlock___

Second ___J. Khan___

___Y___ Travis Waller
___Y___ Judy Khan

___Y___ Aree Booker
___Y___ Felise Matlock

___Y___ Glenn Coley

D2. RESOLUTION TO ACCEPT AND APPLY FOR THE FY23 ESEA GRANT

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter “Board”) has reviewed the Grant Application for ESEA FY 23 in the following amounts:

Title I Award - \$77,537
Title IIA Award - \$9,725

Total Award - \$87,262

WHEREAS, the Board certifies that the grant shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that Englewood on the Palisades Charter School agrees to accept the FY23 ESSA Grant Awards for Title I & Title IIA.

Motion _____F. Matlock_____

Second __J. Khan__

___Y___ Travis Waller
___Y___ Judy Khan

___Y___ Aree Booker
___Y___ Felise Matlock

___Y___ Glenn Coley

D3. RESOLUTION TO JOIN THE NJPCSA FOR THE 2022-2023 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter “Board”) recognizes the need to unite with charter schools throughout that State and advocate to promote the success of charter schools; and

WHEREAS, the Board of Trustees recognizes that the New Jersey Charter Public Schools Association is one method through which EPCS may be accomplish the above goal;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Monmouth, State of New Jersey that Englewood on the Palisades Charter School joins the New Jersey Charter Public Schools Association at a cost of \$17 per student or \$ 5,508. *Budget Line: 11-000-240-300*

Motion _____F. Matlock_____

Second __J. Khan__

___Y___ Travis Waller
___Y___ Judy Khan

___Y___ Aree Booker
___Y___ Felise Matlock

___Y___ Glenn Coley

D4. RESOLUTION TO JOIN THE NJSBA FOR THE 2022-2023 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter “Board”) recognizes the benefit of support from state organizations; and

WHEREAS, the Board has been presented by the Business Administrator with the application to join New Jersey School Boards Association,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that Englewood on the Palisades Charter School agrees to join NJSBA for the 2022-2023 school year with payment of dues in the amount \$ 2,500.

Motion _____F. Matlock_____

Second __J. Khan__

___Y___ Travis Waller
___Y___ Judy Khan

___Y___ Aree Booker
___Y___ Felise Matlock

___Y___ Glenn Coley

D5. RESOLUTION TO APPROVE THE 2021-2022 ENGLEWOOD ON THE PALISADES CHARTER SCHOOL ANNUAL REPORT

WHEREAS, the Board of Trustees has reviewed the 2021 - 2022 Annual Report as prepared by the Director; and

WHEREAS, the Board of Trustees finds the Report to be a factual and accurate depiction of the 2020 - 2021 school year at Englewood on the Palisades Charter School;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the Annual Report is accepted and approved. **(Attachment #5)**

Motion _____ *F. Matlock* _____

Second _____ *J. Khan* _____

____Y____ Travis Waller
____Y____ Judy Khan

____Y____ Aree Booker
____Y____ Felise Matlock

____Y____ Glenn Coley

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Wednesday, September 21, 2022 at 6:00 pm

Adjourn

Motion by F. Matlock, seconded by J. Khan, to adjourn at 7:39pm.

Ayes_5____ Nays__0____